

PAKKI – the table of contents

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PAKKI – Student's desktop

1. Click the front page

Click to see your study entitlements. Choose your study entitlement and see details about it.

Study data

Click the links.

Scroll down. The functions can also be found by clicking the icons.

EN OLLI OPISKELIJA ▾

Study right information

OLLI OPISKELIJA 1605213
Degree Programme in Business Administration

227 cr
(210 cr)

PRESENT, AUTUMN 01.08.2018 – 31.12.2018
PRESENT, SPRING 01.01.2019 – 31.07.2019

Study right period 31.01.2015 – 31.12.2019

[ISP](#) [Study right information](#)
[Transcript of records](#)

Progress monitoring

Term	Accomplishments	Enrollments	My objective	School's objective
Spring 2016	0	0	0	30
Autumn 2016	30	0	45	30
Spring 2017	65	0	70	30
Autumn 2017	42	0	72	30
Spring 2018	48	0	72	30
Autumn 2018	28	0	40	30
Spring 2019	15	15	10	30
Autumn 2019	0	0	15	30

Resources quick search

Search teacher... >

Search group... >

Search room... >

Pakki - Students' Desktop

Welcome to the Students' Desktop - PAKKI. The services also work on mobile devices.

PAKKI – Individual Study Plan (ISP)

1. Choose ISP

2. Select Inspection tab.

3. Choose the version of ISP.
You can edit the draft version.
The approved version displays the last approved ISP version.

14LITA, International Business Version of the ISP: 53 (DRAFT)

Select specialization Select version of ISP Send for comments Send for approval

Inspection Selecting studies Scheduling Classifications Messages Enrollments Group description Exams

Filter selections Close all ?

▼	👤 BASIC AND PROFESSIONAL STUDIES	238 / 150 credits	+
➤	👤 Basic Functions of the Firm	75 / 50 credits	💬
▼	👤 Language Studies I	8 / 10 credits	+
📅	👤 Professional Swedish for BBA Studies, Written	3 credits (E)	💬
📅	👤 Professional English for BBA Studies	5 credits (E)	+
▼	👤 Compulsory Studies	49 / 65 credits	+
📅	👤 Test	5 credits 2	+
📅	👤 Test2	1 credits 1	+
📅	👤 Financial Management and Investment	10 credits	💬
📅	👤 Management of Organisations	5 credits	💬

Download Transcript of Records (PDF)

▼ Status

📌 DRAFT, selected 551,5 / 210 credits.

Average: 3,37

Total credits: 227,00

▼ New messages

- 1 ghjghjg 06.02.2019 09.32
- 2 testi tehtävä olliile 06.02.2019 09.31

4. The displayed ISP version



PAKKI – Individual study plan, the icons

1. Choose ISP

2. Click Inspection Tab

3. Move the mouse over the icon to see the label.

4. Click the Help icon to see the icon information

The screenshot shows the PAKKI Individual Study Plan (ISP) interface. The top navigation bar includes a graduation cap icon, a home icon, and links to HOME PAGE, ISP, CREDITS, and CALENDAR. The main header displays "14LITA, International Business" and "Version of the ISP: 53 (DRAFT)". Below this, there are tabs for Inspection, Selecting studies, Scheduling, Classifications, and Messages. A "Filter selections" button is also present.

The main content area is divided into sections: "BASIC AND PROFESSIONAL STUDIES", "Basic Functions of the Firm", "Language Studies I", "Compulsory Studies", and "Test". Each section contains a list of courses with associated icons. A legend on the right side of the screen explains the meaning of these icons.

Legend:

- Compulsory course (Orange square)
- Alternative course (Light blue square)
- Elective course (Dark blue square)
- Completed (Green checkmark)
- Replaced (Green 'R')
- Included (Green 'I')
- Exempted (Green 'E')
- Partially completed (Orange circle)
- Failed (Red minus)
- Enrollment approved (Purple circle)
- Enrollment ongoing (Purple circle with exclamation mark)
- Enrollment: Targeted for my group (Group icon)
- Enrollment pending approval (Purple circle with 'P')
- Enrollment rejected (Red circle with 'X')
- Scheduled in the ISP (Grey circle with 'S')
- Not graded (Blue 'i')
- There is the enrollment for exam ongoing for this course (Purple circle)
- Add note (Black plus)
- New notes (Black speech bubble)
- Notes made (Black speech bubble)

The bottom right corner of the interface shows a blue button with a left arrow.

PAKKI – Individual study plan, the structure

1. Choose Inspection Tab

You can close and open the structure by clicking the arrows.

Required credit points of the study module (defined in the curriculum).

Included credits / required credits (defined in the curriculum)

Studies placed in a study module (credits).

The average of assessments.

Total credits

Enroll for exam ongoing

Assessments

Credit Transfer

The screenshot shows the 'Inspection' tab selected in the PAKKI system. The main content area displays a list of study modules under the heading 'BASIC AND PROFESSIONAL STUDIES'. The modules are listed with their names, credit requirements, and current status. The right sidebar shows the 'Status' section with a 'DRAFT' label and a selected credit total of 551,5 / 210 credits. Below this, the 'Average' is 3,37 and the 'Total credits' are 227,00. The 'New messages' section is also visible at the bottom right.

Module Name	Required Credits	Included Credits / Required Credits	Status
BASIC AND PROFESSIONAL STUDIES	238 / 150 credits		
Basic Functions of the Firm	75 / 50 credits		
Setting up a Firm	10 credits	4 (R)	
Running a Firm	15 credits	S (R)	
Developing the Firm	10 credits	3 (R)	
The Profitable Firm	10 credits		
Skills and Competences for Working Life 1	5 credits	3	
Research and Development Project	10 credits		
Localization missing			

Edited credits 3 credits

Download Transcript of Records ()

Status

DRAFT, selected 551,5 / 210 credits.

Average: 3,37

Total credits: 227,00

New messages

hghghg

22.2019 09.32

2 tes

ä olliile

PAKKI – Individual study plan, choose the specialization

1. Choose ISP

2. Choose Inspection Tab.

14LITA, Project Management Version of the ISP: 53 (DRAFT)

Inspection | Selecting studies | Scheduling | Classifications | Messages | Enrollments | Groups

Filter selections

ISP messages, tasks, notes

Select specialization

- Project Management
- Financial Administration
- Marketing and Sales
- International Business

BASIC AND PROFESSIONAL STUDIES 208 /

>	Basic Functions of the Firm	75 / 50 credits	
>	Language Studies I	8 / 10 credits	+
>	Compulsory Studies	49 / 65 credits	+
>	Language Studies II	25 / 5 credits	+
✓	Optional Professional Studies	48 / 20 credits	+
	Advanced Project Management	15 credits	
	Advanced German 2	5 credits	
	Cross Cultural Management	5 credits	+
	Business Responsibility and S	5 credits 3 (R)	+

Specialization in your ISP.

Open Select specialization Menu and choose the study path.

You can change your specialization from this menu and view another specialization in your ISP.

For more detailed instructions on how to select specialization you get from your tutor.



PAKKI – individual study plan, the transcript of records

1. Choose ISP

2. Click Inspection Tab

3. Click Download Transcript of Records (PDF) Button

The screenshot displays the PAKKI system interface. At the top, there is a navigation bar with icons for home, ISP, and other functions. Below the navigation bar, the page title is "14LITA, Project Management" with a subtitle "Version of the ISP: 53 (DRAFT)". To the right of the title, there are dropdown menus for "Select specialization" and "Select version of ISP". Below the title bar, there is a row of tabs: "Inspection", "Selecting studies", "Scheduling", "Classifications", "Messages", "Enrollments", "Group description", and "Exams". The "Inspection" tab is currently selected. Below the tabs, there is a "Filter selections" button and a "Close all" button. The main content area shows a list of studies under the heading "BASIC AND PROFESSIONAL STUDIES". The list includes "Basic Functions of the Firm", "Language Studies I", "Compulsory Studies", "Language Studies II", and "Optional Professional Studies". Each study entry shows the number of credits selected and the total available credits. For example, "Basic Functions of the Firm" shows 75 / 50 credits. Below the list, there are two additional study entries: "Advanced Project Management" and "Advanced German 2". On the right side of the interface, there is a sidebar with a "Download Transcript of Records (PDF)" button, a "Status" section showing "DRAFT, selected 518,5 / 210 credits", and a "New messages" section.

14LITA, Project Management Version of the ISP: 53 (DRAFT)

Select specialization Select version of ISP

Inspection Selecting studies Scheduling Classifications Messages Enrollments Group description Exams

Filter selections Close all

Study	Credits
BASIC AND PROFESSIONAL STUDIES	208 / 150 credits
Basic Functions of the Firm	75 / 50 credits
Language Studies I	8 / 10 credits
Compulsory Studies	49 / 65 credits
Language Studies II	25 / 5 credits
Optional Professional Studies	48 / 20 credits
Advanced Project Management	15 credits
Advanced German 2	5 credits

Download Transcript of Records (PDF)

Status

DRAFT, selected 518,5 / 210 credits.

Average: 3,37

Total credits: 227,00

New messages

PAKKI – selecting studies for ISP

1. Choose ISP

2. Choose Selecting studies Tab

3. On that study module, where you will put the study, click “Add studies” button

4. Enter your search information and click the Search button.

9. Click and see your selection.

5. Limit search result.

8. Click Add to basket button to select study.

10. Click Add selected to ISP button to add the selected studies.

6. Click Delete limitations link to remove limitations.

7. Click on the title to find out more.

The screenshot displays the PAKKI system interface. At the top, there's a navigation bar with icons for home, documents, and other functions. Below this, a breadcrumb trail shows '14LITA, Project Management' and 'Version of the ISP: 53 (DRAFT)'. A horizontal menu contains tabs: 'Inspection', 'Selecting studies' (highlighted), 'Scheduling', 'Classifications', 'Messages', 'Enrollments', 'Group description', and 'Exams'. The main content area shows 'ISP credits' and a list of study modules. A 'Study search' modal window is open, featuring a search input field with 'english' and a 'Search' button. Below the search bar, there's a 'Search basket' section showing '1 studies selected' and a 'Clear basket' button. The modal also displays 'Selected limitations' with tags for 'COURSE_UNIT', 'AMK-tutkinto', and 'Social Sciences, Business and Administration'. On the left, filters for 'Type of the course' and 'Type of education' are visible. The search results show a list of course units, including 'Course unit: English' and 'Course unit: Business English'. Buttons for 'Add to basket' and 'Add selected to ISP' are present, along with a 'Delete limitations' link.



PAKKI – ISP messages to/from teachers and tutors

1. Select ISP

2. Select Inspection Tab

5. Click "Send for comments" button and ask a comment about your ISP

6. Click "Send for approval" button and send ISP for approval.

7. Messages are also displayed on the Messages tab.

3. Click on the "Add note" button and enter the message.

4. Read and reply to the thread.

The screenshot displays the PAKKI system interface. At the top, there is a navigation bar with icons for home, inspection, and other functions. Below this, the main header shows "14LITA, Marketing and Sales" and "Version of the ISP: 53 (DRAFT)". A dropdown menu for "Select specialization" and another for "Select version of ISP" are visible. To the right, there are two buttons: "Send for comments" and "Send for approval".

The main content area features a tabbed interface with the following tabs: "Inspection", "Selecting studies", "Scheduling", "Classifications", "Messages", "Enrollments", "Group description", and "Exams". The "Messages" tab is currently selected.

Below the tabs, there is a "Filter selections" button and a "Close all" button. The main list displays a hierarchy of studies under the heading "BASIC AND PROFESSIONAL STUDIES". The list includes:

- BASIC AND PROFESSIONAL STUDIES** (263,5 / 150 credits)
 - Basic Functions of the... (76,5 / 50 credits)
 - Language Studies I (12 / 10 credits)
 - Compulsory Studies (49 / 65 credits)
 - Language Studies II (25 / 5 credits)
 - Optional Professional Studies (98 / 20 credits)
 - Marketing Planning and Management (5 credits)
 - Sales Management (5 credits)
 - Brand Management (5 credits)

Each study entry has a plus icon to its right. A tooltip "Add note" is visible over one of these plus icons. On the right side of the interface, there is a "Download Transcript of Records (PDF)" button and a "Status" section showing "DRAFT, selected 602,5 / 210 credits." Below this, there is a "New messages" section.



PAKKI – enrollments in the course implementations

1. Select ISP

2. Select Enrollments Tab

4. Click on the Own button to see courses of your group

3. Studies in your individual study plan you can enroll.

10. Search for implementations you want to enroll. The study is not included in your ISP.

7. Your enrollment has been approved.

6. The Implementations you have enrolled.

5. First select a small group and then click the Enroll button.

8. Your enrollment is pending approval.

9. You can cancel your enrollment

The screenshot displays the PAKKI system interface for course enrollments. The top navigation bar includes icons for various functions and a user profile section with the name 'OLLI OPIKELIJA'. Below the navigation bar, there are tabs for 'Enrollments', 'Group description', and 'Exams'. The 'Enrollments' tab is active, showing a list of ongoing enrollments. The list has columns for Status, Course code, Groups, Course, Campus, Enrollment date, Time, Number of credits, Small group, and Enrolled. Three rows are visible, each with an 'Enroll' button. Below this, there is a section for 'Enrollments' with a sub-section for 'Enrollments'. This section has columns for Status, Course code, Groups, Implementation, Number of credits, Enrolled, and Small group/request. Three rows are visible, each with a status icon (a circle with a dot) and a 'Cancel' button. The interface is annotated with numbered callouts 1 through 10, providing instructions on how to use the system.

Status	Course code	Groups	Course	Campus	Enrollment date	Time	Number of credits	Small group	Enrolled
	3H-351-3020	16LIKO, 17LIKO	Harjoittelu	TAMK Pääkampus	19.03.2018 - 31.07.2019	01.08.2018 - 31.07.2019	30		74/0
	3H00CK46-3015	16LIKO	Opinnäytetyön käynnistäminen	TAMK Pääkampus	26.11.2018 - 20.12.2019	01.01.2019 - 31.12.2019	5		31/0
	3H00CA70-3004	16ALIKO	Opinnäytetyön käynnistäminen	TAMK Pääkampus	26.11.2018 - 31.05.2019	01.01.2019 - 31.12.2019	5	Opiskelijat TAMK (0/30)	14/0

Status	Course code	Groups	Implementation	Number of credits	Enrolled	Small group/request
	3H-502-3010	16ALIKO	Kirjanpidon perusteet	3	39	
	3H00CA70-3004	13LTTKPA	Digitaalinen liiketoiminta	3	1	
			Esti bahasa	5	3	

PAKKI – see your credits

1. Click Credits

2. Click Filter the list

3. Select what to display.

4. Select the timing of course: academic year, semester and period.

6. Click the title to remove filter.

5. Select if the parts to display or hide.

Assessment results OLLI OPISKELIJA

▼ Filter the list

Status
Whole ISP

Timing of the course

Academic years 15 - 16 16 - 17 17 - 18 **18 - 19** Semesters 15A 16S 16A 17S 17A 18S **18A** 19S Periods **1** 2 3 4

Filter active

no value 1605213, Degree Programme in Business Administration Completed studies: 5 pcs, completed credits: 27

Show the parts Hide the parts

Status	Name	Course unit code	Credits	Grade	Assessor	Assesment date
✓	BASIC AND PROFESSIONAL STUDIES 14LITA-1000					Completed studies: 2 kpl, Completed credits: 8
✓	Basic Functions of the Firm 14LITA-1001					Completed studies: 1 kpl, Completed credits: 3
✓	test	P-73847-3	3	5	Anne Sahi	19.12.2018
	Language Studies I 14LITA-1002					No completed studies
	Compulsory Studies 14LITA-1003					No completed studies
	Language Studies II 14LITA-1004					No completed studies
✓	Optional Professional Studies 14LITA-1005					Completed studies: 1 kpl, Completed credits: 5



PAKKI – meeting times

1. Open Calendar Menu and select Meeting Times.

4. Write the message if needed and click "Confirm" button.

2. Click the name to see the meeting times the person offers.

Appointments

Anne Sahi (8 appointments)

Date	Time	Location	Status	Action
09.04.2019	11.45 - 12.00	HOPS-ohja	0/1	Book the appointment time
09.04.2019	11.30 - 11.45	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	11.15 - 11.30	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	11.00 - 11.15	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	12.15 - 12.30	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	12.00 - 12.15	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	12.45 - 13.00	HOPS-ohjaus	0/1	Book the appointment time
09.04.2019	12.30 - 12.45	HOPS-ohjaus	0/1	Book the appointment time

Appointments

Appointment

Reservation
HOPS-ohjaus

Message for teacher

Confirm Participation

Confirm

Return

3. Click "Book the appointment time" button.

4. If you cancel click "Cancel appointment" button.

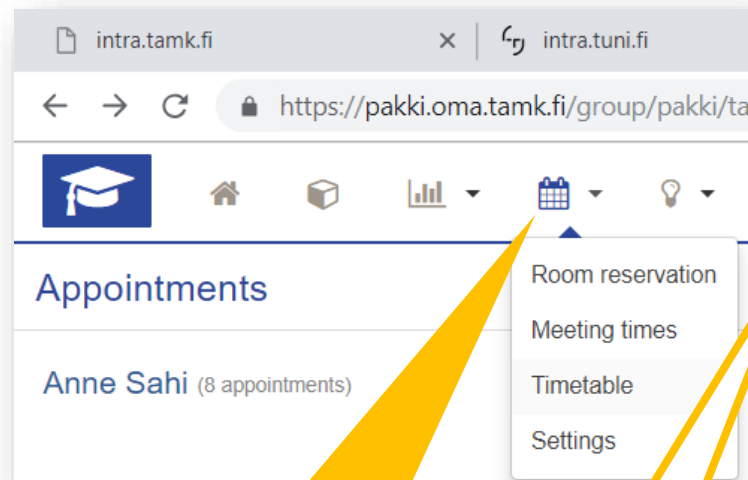


Appointments

Anne Sahi (8 appointments)

Date	Time	Location	Status	Action
09.04.2019	11.45 - 12.00	HOPS-ohjaus	1/1	Cancel appointment

PAKKI –the timetable engine Lukkarikone

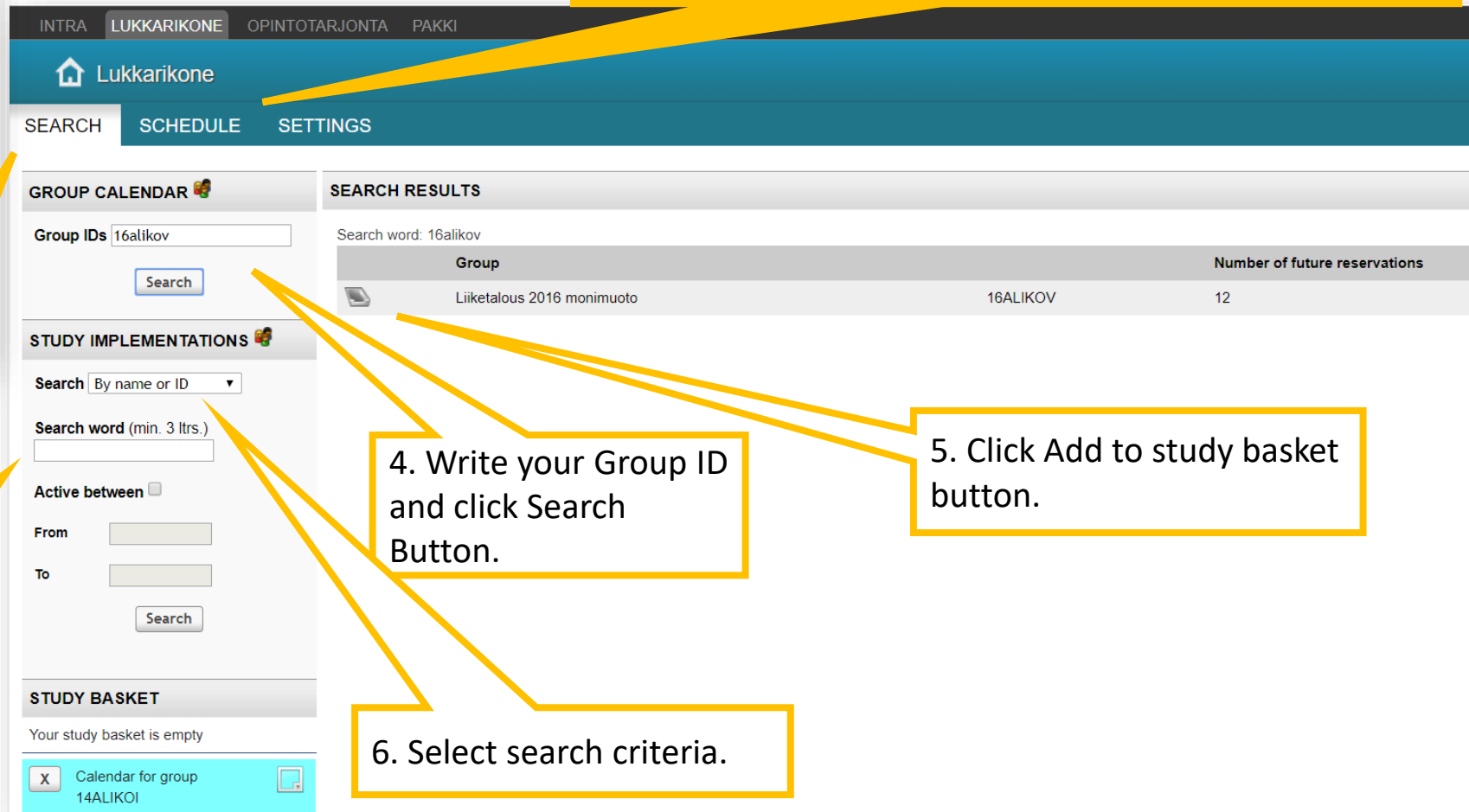


1. Open Calendar Menu and select Timetable.

3. Click Search Tab

7. Write Search word and click Search button.

8. Study basket. You see these studies on the Schedule tab.



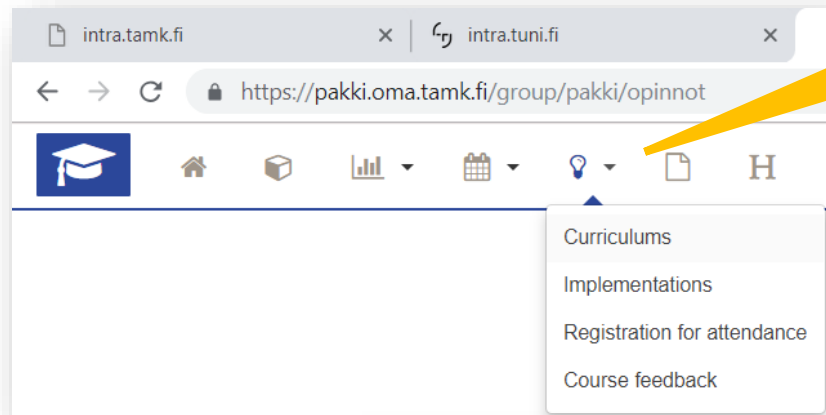
2. Click Schedule Tab. You see your Automatic schedule

4. Write your Group ID and click Search Button.

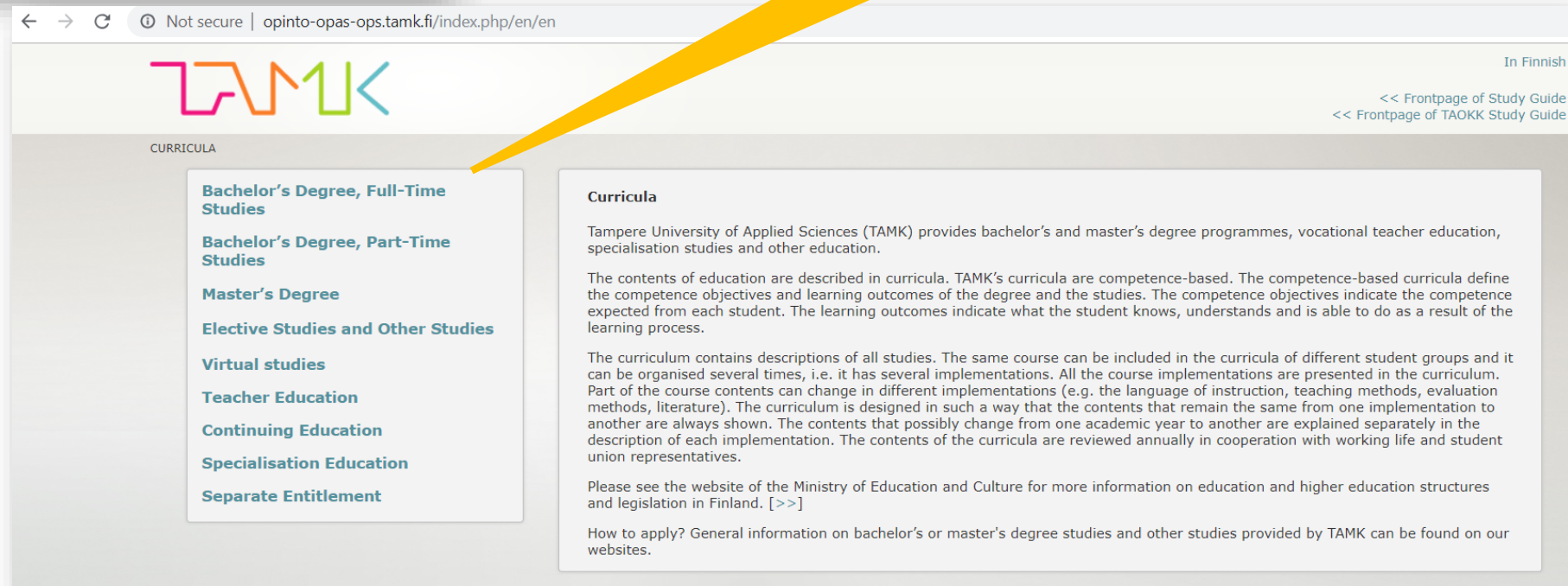
5. Click Add to study basket button.

6. Select search criteria.

PAKKI – curriculums



1. Click Studies Menu.
Select Curriculums.



2. Click the education.



PAKKI –search implementations

1. Click Studies Menu and select Implementations.

The screenshot shows the PAKKI search interface. The browser address bar displays `https://pakki.oma.tamk.fi/group/pakki/toteutukset`. The top navigation bar includes a logo, a home icon, a bar chart icon, a calendar icon, a lightbulb icon, and a document icon. A dropdown menu is open under the lightbulb icon, showing options: Curriculums, Implementations, Registration for attendance, and Course feedback. The user is logged in as OLLI OPISKELIJA.

The main search area has a green bar with the search term "german" and a "Search" button. Below this is a filter bar showing "Selected filters: English x Contact teaching x" and a "Remove filters" button. The search results are displayed in a table with 3 results. The left sidebar shows filter categories: Type, Teaching language, Teaching method, Educational field, Degree programmes, and Unit.

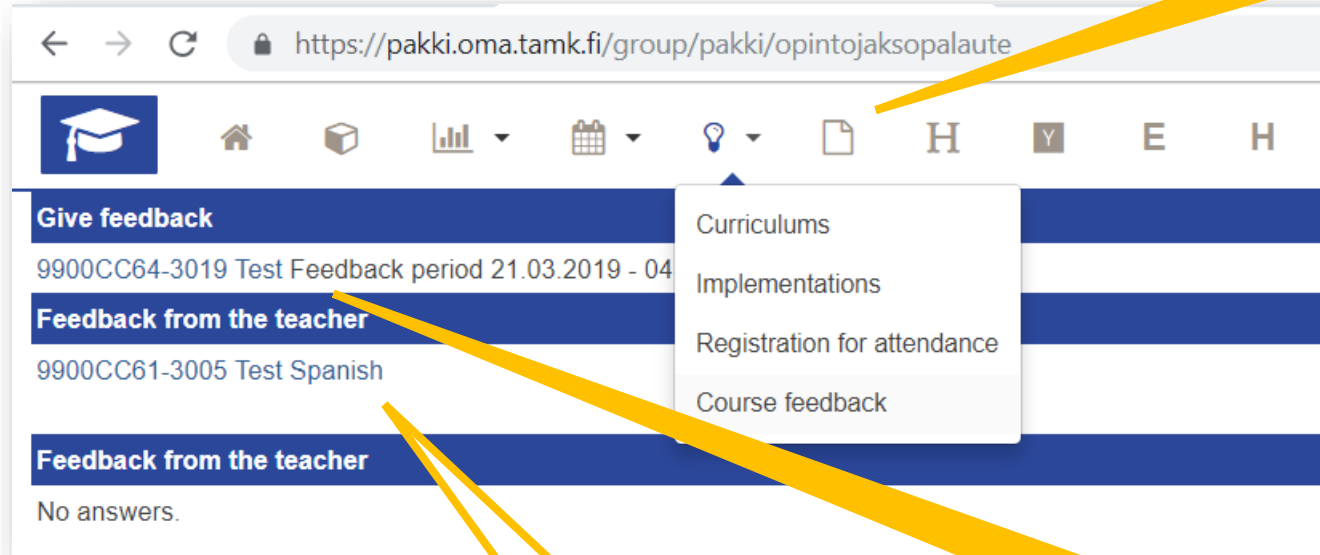
Numbered callouts indicate the following steps:

- Click Studies Menu and select Implementations.
- Write Search word.
- Click Search button.
- Selected Filters. Click the cross so the filter will be deleted.
- Click title for more information. Then click "Back to search results"
- Select filters.



PAKKI – course feedback

1. Click Studies. Select Course feedback.



2. Select implementation and give feedback.

3. Click implementation to see the feedback from the teacher.



PAKKI – agreement bank

1. Select Agreement bank

Contract bank

Contracts
Messages

> Filter

Status	Type	Title	Teacher	Description	Creation date	Start date	End date
☒	EISP	viiva	Anne Sahi	sdfs	07.04.2017	07.04.2017	28.04.2017

3. Filter the contracts.

5. Click the title to see the contract information.

2. Select Contracts

4. Put the mouse over the icon to see the status of the contract.

7. Click "Accept button" to accept the contract.

Contract information

☒ viiva

Description
sdfs

Related messages:

viiva
04.02.2019 14.43 Reciever: OLLI OPISKELIJA
Sopimus hyväksytty. Sopimuksen tiedot: Nimi: viiva Kuvaus: sdfs Muut opettajat: Opintojaksot: Testi italia – jatko

viiva
18.01.2019 13.14 Receivers: Anne Sahi , Anne Sahi
Sopimus hyväksytty. Sopimuksen tiedot: Nimi: viiva Kuvaus: sdfs Muut opettajat: Opintojaksot: Testi italia – jatko

viiva
07.04.2017 13.37 Reciever: Olli Opiskelija
Uuden sopimuksen tiedot: Nimi: viiva Kuvaus: sdfs Muut opettajat: Opintojaksot: Testi italia – jatko

viiva

VALIDITY

Valid
07.04.2017 - 28.04.2017

Created
07.04.2017

CONTRACT PARTICIPANTS

Student
Olli Opiskelija

Primary teachers
Anne Sahi

Teachers

STUDY UNITS ATTACHED TO CONTRACT

✓ Accept New message Close

6. Write a new message.



PAKKI – accreditation (Credit Transfer)

1. Select Accreditation.

Credit transfer applications

+ New application

Instructions

- Opiskelijan ohje (PDF)
- CreTa accreditation system – students' guide (PDF)

Attachments

Attachment	Status
thetest.png	Verified
thetest.png	Verified
HyvaHotOpintosihnteerinOhje.pdf	Verified
koira.jpg	Reviewed
HyvaHotKasittelijanOhje4.pdf	Verified
Ontmallipohja2015_su.docx	Verified

Applications

Status	Name of the application	Latest status update	Handlers	Applied
Draft	1605213_25.03.2019_1	25.03.2019 11.09		Modify

2. Click New application and fill the form.

Hakemusten liitteet.

3. All previous applications

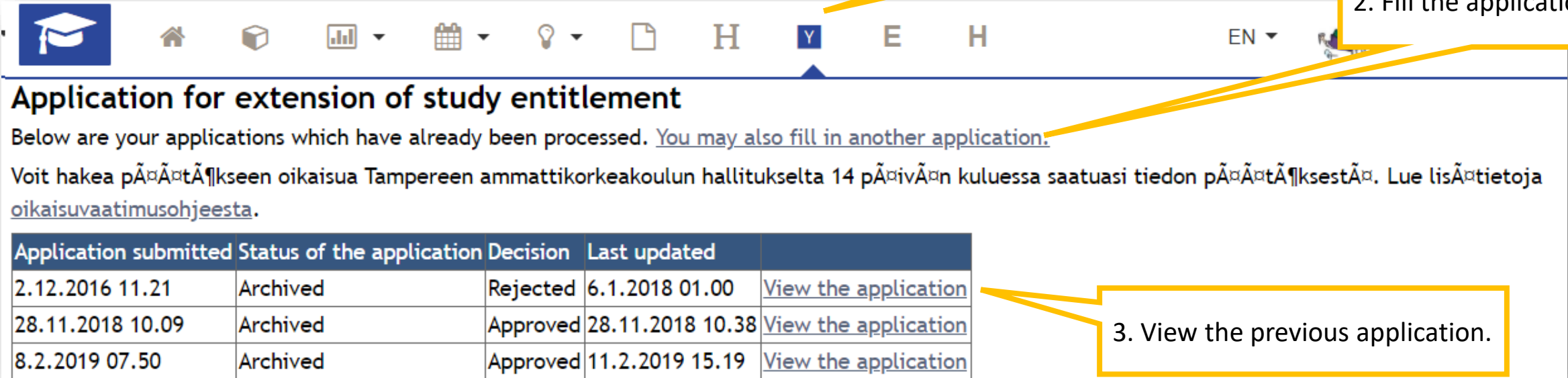
4. Modify the previous application or show the decision



PAKKI – study entitlement extension

1. Select Study Entitlement Extension

2. Fill the application.



The screenshot shows the PAKKI application interface. At the top is a navigation bar with icons for home, calendar, and other functions. Below the navigation bar is the title "Application for extension of study entitlement". Underneath the title is a paragraph in Finnish: "Voit hakea päästämään oikaisua Tampereen ammattikorkeakoulun hallitukselta 14 päivän kuluessa saatua tietoa päästämisksestä. Lue lisätietoja oikaisuvaatimusohjeesta." Below this is a table with five columns: "Application submitted", "Status of the application", "Decision", "Last updated", and an empty column for actions. The table contains three rows of application data. Each row has a link "View the application" in the empty column. Yellow callout boxes point to specific elements: "1. Select Study Entitlement Extension" points to the navigation bar, "2. Fill the application." points to the text below the title, "3. View the previous application." points to the "View the application" links, and "4. Decision." points to the "Decision" column.

Application submitted	Status of the application	Decision	Last updated	
2.12.2016 11.21	Archived	Rejected	6.1.2018 01.00	View the application
28.11.2018 10.09	Archived	Approved	28.11.2018 10.38	View the application
8.2.2019 07.50	Archived	Approved	11.2.2019 15.19	View the application

3. View the previous application.

4. Decision.



PAKKI – exams

4. Go to ISP.

« Back to my exams
Exam search

1. Select Exams

2. Type the search criteria and click Search button.

Search criteria

Exam date -

Course implementation

Course

Enrollment period ended ☐ Show also those with the enrollment period ended

Degree Programme

Teacher

Campus

Search Clear

Examination date	Enrollment period	Course	Name of the exam	Implementation part exam	Preferred campus	Assessor	
11.04.2019 16.30 - 19.30	12.03.2019 - 01.04.2019	3H-309-3044 Professional English for BBA Studies	3H-309-3044 Professional English for BBA Studies (exam covering the autumn term)	✓	-	Riitte	Enroll

3. Enroll in the exam.

14LITA, Project Management Version of the ISP: 53 (DRAFT)

Select specialization Select version of ISP Send for comments Send for approval

Inspection Selecting studies Scheduling Classifications Messages Enrollments Group description Exams

My exams

Enrollments

Active History

All exams »

Status	Date	Exam	Implementation part exam	Room
No retake examinations available.				

Implementation part exams

5. On the Exam Tab in the ISP you can see all your exams.

6. Go back to Exam search.



PAKKI – icons (the alternative route)

The screenshot shows the 'Pakki - Students' Desktop' interface. At the top, a navigation bar contains icons for home, desktop, and other functions. A yellow callout box labeled '1. Click and select Students desktop. Scroll down.' points to the 'STUDENTS DESKTOP' link in the navigation bar. Below the navigation bar, the main header reads 'Pakki - Students' Desktop' and 'Welcome to the Students' Desktop - PAKKI. The services also work on mobile devices.' The main content area features eight circular icons arranged in a 2x4 grid, each with a corresponding title and description. A yellow callout box labeled '2. Click icon.' points to the 'Transcript of records' icon.

1. Click and select Students desktop. Scroll down.

2. Click icon.

STUDENTS DESKTOP
Students desktop

Pakki - Students' Desktop
Welcome to the Students' Desktop - PAKKI. The services also work on mobile devices.

ISP – Individual study plan
ISP is your individual study plan. Plan, schedule and edit your ISP.

Course feedback
Give course feedback.

Transcript of records
See completed courses and credits.

Resource calendar
Book rooms through Resource calendar and see the schedules of teachers, implementations and student groups.

Meeting times
Book a meeting time with your instructor.

Timetable engine
Check and plan your own schedule.

Contracts
Check any agreements you've made with your instructor.

Accreditation
Use the CRETA (HyväHot) service to apply for accreditation of your previous studies or skills.

