**APPLICATION FOR INSTITUTIONAL PERMISSION TO CONDUCT RESEARCH**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applicant** | Name |  | | |
|  |  | | |
| Address | Postal code | | City |
|  |  | |  |
| Phone number | Email address | | |
|  |  | | |
| Research institute / educational institution | Applicant’s position or job | | |
|  |  | | |
| **Commission** | Research is commissioned by | | | |
|  | | | |
| Contact information | | | |
|  | | | |
| **Date and**  **signature** | Place and date | | Signature | |
| /  / | |
| **Research permit**  ***Decision-maker***  ***fills in*** | Institutional permission | | | |
| Research permit granted | Research permit not granted | | |
| Conditions for granting the permission:  The applicant must agree to adhere to the principles of good scientific practice and the provisions set out in applicable legislation. The applicant is obligated to maintain confidentiality of data and use data only for the purpose specified in the research plan (attachment 1). Data must be securely destroyed and disposed of after the study has been concluded.  The applicant is required to send the completed research report or other publication to TAMK  Other terms and conditions | | | |
| Grounds for rejecting the application: | | | |
| Decision-maker | | | |
|  | | | |
| **Date and**  **signature** | Place and date | | Signature | |
| /  / | |
| **The decision will be sent to** | Research permit applicant  Vice president  Director, name:        Other, name: | | | |

|  |  |
| --- | --- |
| **Researcher(s)**  **(Add thesis or dissertation supervisors’ names also)** |  |
| **Title of the research** |  |
| **Brief**  **description of the research project**  **(e.g., goals, research questions, gathering and processing the data and reporting the results)** |  |
| **Research schedule** |  |
| **Role of TAMK in the research**  **project**  **(e.g. liabilities, needs resources,**  **obligations and benefits)** |  |
| **Research**  **funding** |  |

**Required attachments:**

Attachment 1: Research plan

Attachment 2: Privacy policy form