

1. Data controllers

Tampere University Foundation sr, Business ID 2844561-8

33014 University of Tampere

Kalevantie 4, FI-33100 Tampere

Tampere University of Applied Sciences Ltd, Business ID 1015428-1

Kuntokatu 3, FI-33520 Tampere

2. Contact person in matters concerning the register

University of Tampere:

Kirsi Reiman, Senior Specialist

tel. 040 849 0461

Email: kirsi.reiman@tuni.fi

Tampere University of Applied Sciences:

Matti Pietilä, Senior Planning Officer, Security and HR

tel. 040 557 6440

Email: matti.pietila@tuni.fi

3. The Data Protection Officer

dpo@tuni.fi

4. Name of the register

Tampere University and Tampere University of Applied Sciences

a comprehensive risk assessment and management system "REGO".

5. Purpose of processing personal data and legal basis for processing

Purpose of processing:

Tampere University and Tampere University of Applied Sciences

enterprise resource planning for risk management and security.

Basis for processing: Legal obligation.

Statutory obligation of universities and universities of applied sciences ensures and maintains safe and a healthy working and studying environment:

Universities Act 558/2009, Universities of Applied Sciences Act 932/2014 and Occupational Safety and Health Act 738/2002.

6. Data content of the register

Description of the types of personal data processed in the register by data category:

- The REGO system retrieves up-to-date information from Tampere of the staff of the University of Applied Sciences and Tampere University of Applied Sciences:
name, email, username, organizational unit, role, preliminary personal data and telephone number (only if necessary).
- The purpose of the data is to direct the content of vigilance reports and risks and management measures concerning both organisations, as well as the workflows related to their management, and to communicate with the whistleblower.
- For students, applications are only made for safety observations (name, email and student status)

7. Regular sources of information

- University of Tampere core database (YDB), HTTP interface through.
- Safety observations via anonymous link (via TAU-Intra)
- Security observations through Haka identification (link available on intranet)

8. Regular disclosure of data and recipient categories

Data is not regularly disclosed to third parties.

The processing of personal data in the register has not been outsourced through a commission agreement.

9. Transfer of data outside the EU or EEA

The data in the register is not transferred to a third country or international organisation outside the EU or EEA:

10. Principles of register protection

Data processed electronically:

When transferred over a data network, personal data is protected. Access to the register requires a personal username and password, which are only granted to a member of the controller's staff whose position and duties are related to the said right of use. Access control is in place for the controller's premises. The visibility of information about other people is limited based on the user's role information. The server environment is protected in accordance with the data security policies of the controller and the server environment provider.

11. Retention period of personal data or criteria for determining the retention period

In accordance with the university's information management plan (TOS).

12. Information about the existence of automated decision-making or profiling and information about processing logic and significance for the data subject

The data in the register is not used for automated individual decisions, including profiling.

13. Rights of the data subject

Unless otherwise provided in data protection legislation, the data subject has:

- Right of access (right of access to personal data)

The data subject has the right to know whether or not his or her personal data is being processed, and what personal data about him is stored.

- Right to rectification

The data subject has the right to demand that incorrect, inaccurate or incomplete personal data will be rectified or completed without undue delay. In addition, the person has the right to demand that unnecessary personal data be erased.

- Right to erasure

In exceptional cases, the data subject has the right to receive:

the complete erasure of their personal data from the controller's registers (right of entry to be snubbed).

- Right to restriction of processing

In certain situations, the data subject has the right to request the processing of his or her personal data restriction until his or her data has been duly verified and corrected or supplemented.

- Right to object

In certain situations, the data subject has the right to a personal, special object at any time to the processing of their personal data based on their situation.

- Right to data portability

In certain situations, the data subject has the right to receive personal data concerning him/her, which he has provided to the controller, in a structured, commonly used and machine-readable format, and the right to transmit the data to another controller.

- Right to lodge a complaint with a supervisory authority

The data subject has the right to lodge a complaint, in particular at his or her place of permanent residence or place of work to the supervisory authority appropriate to their location, if they consider that the personal data the processing violates the EU General Data Protection Regulation (EU) 2016/679.

The data subject also has the right to administrative and other legal remedies.

Contact details:

Office of the Data Protection Ombudsman, P.O. Box 800, FI-00521 Helsinki

tietosuoja@om.fi

Requests related to the exercise of the rights of the data subject shall be submitted electronically to the data subject in question. concerning the organisation:

The University of Tampere e-mail tau@tuni.fi or by paper mail to

University of Tampere

33014 University of Tampere

Tampere University of Applied Sciences e-mail tamk@tuni.fi or paper mail to

Tampere University of Applied Sciences

Kuntokatu 3

FI-33520 Tampere