## Activate your TUNI user account for your studies at TAMK

## Start using your TUNI user account by activating it as follows:

- 1. Go to the website **password.tuni.fi** (also accessible via **id.tuni.fi**) with your browser.
- 2. Click Start by authenticating button to activate your new account.
- 3. Identify yourself by choosing an identification method on e-identification page
  - a. **Finnish students can use means of identification:** online banking ID, mobile certificate, or Citizen Certificate card.
  - b. International students: If you do not have a Finnish means of identification: click *Identification methods for foreigners* at the bottom of the e-identification page. Choose an identification method you can use.

## Foreign citizens may use the following e-identification methods:

- European eIDAS identification (only for EU citizens) OR
- Finnish Authenticator app (citizens from outside of the EU):

**Use your personal email address** (not your TUNI address) when you register and activate the Finnish Authenticator app:

- Read the instructions on starting to use the app <u>https://www.suomi.fi/instructions-and-</u> <u>support/identification/how-to-identify-yourself-in-an-e-</u> <u>service/finnish-authenticator-identification-service/activation-of-</u> <u>the-finnish-authenticator-application</u>
- Support for Finnish Authenticator app <u>https://www.kansalaisneuvonta.fi/en-US</u>
- c. If you are unable to use the above-mentioned identification methods for international students, contact the TUNI IT Helpdesk:
  - IT-Helpdesk Chatbot service: <u>Welcome new students!</u> <u>Tampere universities (tuni.fi)</u>
  - IT Helpdesk service hours and contact information | Tampere universities (tuni.fi)
- d. If the service cannot find your user account automatically after authentication, please give your email address. You will receive an email on the following day, after which you can continue to activate your id.
- Continue the logging process at website <u>password.tuni.fi</u> (also accessible via <u>id.tuni.fi</u>). Read the Terms and Conditions (see also <u>Terms of use of IT services</u>) and accept them by clicking I accept the terms and conditions
- 5. Set a password for your TUNI user account.
  - The password must be at least 10 characters long.
  - The password must include big and small letters and numbers or special characters.

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- 6. Click **Change password** button, after you have given your password to both of the fields and they turn green.
- 7. On the **Ready!** page you will see your **new tuni user account and @ tuni.fi email address**. Welcome to the Tampere higher education community's joint electronic services!
- 8. Set up your TUNI multifactor authentication (MFA) in three phases:
  - a. Phase 1: Install the Microsoft Authenticator app on your phone from the app store.
  - b. Phase 2: Add your TUNI account to the Microsoft Authenticator app at <u>aka.ms/mfasetup</u>.
  - c. Phase 3: Set up SMS-based authentication method at <u>aka.ms/mfasetup</u>.

Detailed instructions on setting up TUNI multifactor authentication:

Setting up multifactor authentication | Tampere universities (tuni.fi)