

15 November 2024 13:29:37

The EU's General Data Protection Regulation (EU 2016/679), Art. 12-14

**Privacy Notice**

1 Data controller	Tampere University Foundation sr  FI-33014 Tampere University, Finland Kalevantie 4, 33100 Tampere, Finland  Business ID 2844561-8
2 Contact person	Hanna-Leena Hietaranta-Luoma tel. +358 50 4784022 email: <a href="mailto:opintopalaute.tau@tuni.fi">opintopalaute.tau@tuni.fi</a>
3 Data Protection Officer	dpo@tuni.fi
4 Name of the register	<b>International Student Barometer, Tampere University data</b>
5 Purpose of processing personal data and the lawful basis for processing	Purpose of processing:  Finnish universities have a legal obligation to evaluate the education they provide and the impact thereof (Universities Act 558/2009, Section 87).  Lawful basis for processing is legal obligation. The data will be utilised to support Tampere University's internal development activities.
6 Contents	The records contain survey questions as well as respondents' answers to numerical and open-ended questions relating to the education and services provided by Tampere University.  Feedback is collected by conducting the International Student Barometer survey, implemented by <a href="#">Etio</a> , among students.  The survey explores the following themes: <ul style="list-style-type: none"> <li>- background information about respondents: age, gender, funding for studies, nationality and place of residence, level of study and degree programme</li> <li>- student experience and student's satisfaction with <ul style="list-style-type: none"> <li>o application process</li> <li>o arrival and orientation to studies</li> <li>o learning experience</li> <li>o support services.</li> </ul> </li> </ul> In addition to the education and services provided by the University, the survey addresses issues such as immigration, social connections, financial issues, wellbeing and discrimination as far as they are relevant for studies and student experience.

15 November 2024 13:29:37

The EU's General Data Protection Regulation (EU 2016/679), Art. 12-14

<p>7 Sources of information</p>	<p>The data stored in the records is collected from the respondents who fill out the survey.</p>
<p>8 Data processors</p>	<p>The data processed are collected through the International Student Barometer Survey which is implemented by Etio online using the Qualtrics survey platform. The University receives links to the survey from Etio and sends the links to students. Responses to the survey will be held in the Cloud. Qualtrics utilises Equinix for its production co-location Data Centres. Etio has a contractual agreement with Qualtrics that states that all processing of personal data will take place in their data centres located in the UK or EEA. Data backups and other data elements are stored in Amazon Web Services in the same geographical region. The University receives all survey data from Etio via secured (encrypted) channels which require user authentication in the form of a password. The International Student Barometer Privacy Policy is available <a href="#">here</a>.</p> <p>The University will not disclose data as is to any third parties. Anonymous summaries and analyses drawn from the survey results may be published on the University's website.</p> <p>The Data Controller has signed a contract to outsource processing activities. The principles of data processing have been agreed on in the agreement on conducting the survey drawn up between the University and Etio</p>
<p>9 Transfer of data outside the EU or the EEA</p> <p>If data is transferred outside the EEA, please describe the related data protection procedures</p>	<p>The data stored in the records will not be transferred to a country or an international organisation located outside the EU or the EEA.</p>
<p>10 Data protection principles</p>	<p>A manual data</p> <p>As a rule, no manual data will be generated as a result of conducting the surveys. PowerPoint presentations and PowerBI reports may be prepared to sum up the survey results without including any data that may identify an individual respondent.</p> <hr/> <p>B electronic data</p> <ul style="list-style-type: none"> <li>- All data listed in item 6 above.</li> <li>- All data are gathered via the survey and delivered to the University by Etio.</li> <li>- Etio stores the survey data on servers in the UK or in the EEA. Data are transferred to the University via secured (encrypted) channels which require user authentication in the form of a password.</li> </ul>

15 November 2024 13:29:37

The EU's General Data Protection Regulation (EU 2016/679), Art. 12-14

	<ul style="list-style-type: none"> <li>- If necessary, data may be transferred to be processed using computational or analysis software.</li> <li>- Data is processed in accordance with the University's data protection policy.</li> <li>- Access to data is restricted to persons who oversee student feedback collection in the University's Education and Learning unit.</li> <li>- Only anonymised data are used for creating survey benchmarks.</li> </ul>
11 Data retention period or criteria for determining the retention period	<p>The data retention period is defined in the University's records management plan. If the records management plan does not contain provisions concerning the retention of data, the data will be held no longer than 5 years.</p> <p>The raw data received through the survey is stored in the University server and protected in accordance with the University's data protection policy. Raw data and analyses are stored to facilitate long-term comparisons between different cohorts.</p>
12 Existence of automated decision-making or profiling, the logic involved and the significance of the envisaged consequences for data subjects	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, please specify:
13 Rights of data subjects	<p>Data subjects have the following rights under the EU's General Data Protection Regulation (GDPR):</p> <ul style="list-style-type: none"> <li>- <u>Right of access</u> <ul style="list-style-type: none"> <li>o Data subjects are entitled to find out what information the University holds about them or to receive confirmation that their personal data is not processed by the University.</li> </ul> </li> <li>- <u>Right to rectification</u> <ul style="list-style-type: none"> <li>o Data subjects have the right to have any incorrect, inaccurate or incomplete personal details held by the University revised or supplemented without undue delay. In addition, data subjects are entitled to have any unnecessary personal data deleted from the system.</li> </ul> </li> <li>- <u>Right to erasure</u> <ul style="list-style-type: none"> <li>o In exceptional circumstances, data subjects have the right to have their personal data erased from the Data Controller's records ('right to be forgotten').</li> </ul> </li> <li>- <u>Right to restrict processing</u> <ul style="list-style-type: none"> <li>o In certain circumstances, data subjects have the right to request the University to restrict processing their personal data until the accuracy of their data, or the basis for processing their data, has been appropriately reviewed and potentially revised or supplemented.</li> </ul> </li> </ul>

15 November 2024 13:29:37

The EU's General Data Protection Regulation (EU 2016/679), Art. 12-14

	<ul style="list-style-type: none"><li>- <u>Right to object</u> In certain circumstances, data subjects may at any time object to the processing of their personal data for compelling personal reasons.</li><li>- <u>Right to data portability</u><ul style="list-style-type: none"><li>○ Data subjects have the right to obtain a copy of the personal data that they have submitted to the University in a commonly used, machine-readable format and transfer the data to another Data Controller.</li></ul></li><li>- <u>Right to lodge a complaint with a supervisory authority</u><ul style="list-style-type: none"><li>○ Data subjects have the right to lodge a complaint with a supervisory authority in their permanent place of residence or place of work, if they consider the processing of their personal data to violate the provisions of the GDPR (EU 2016/679). In addition, data subjects may follow other administrative procedures to appeal against a decision made by a supervisory authority or seek a judicial remedy.</li><li>○ Contact information: Office of the Data Protection Ombudsman, PO Box 800, FI-00521 Helsinki, Finland tietosuja@om.fi</li></ul></li></ul> <p>Please deliver all subject access requests by email to the generic email address of Tampere University (<a href="mailto:tau@tuni.fi">tau@tuni.fi</a>) or by post to the following address: Tampere University FI-33014 Tampere University, Finland</p>
--	---