

Device locker services privacy Notice

Valid from 07.02.2025

Why do we process your personal data?

The Device Locker Service is used for the delivery and return of IT Service equipment and supplies. Delivery requires processing the data of the person who made the reservation or recipient's data. An email message is sent from the service when the equipment is available for pick-up. Records are kept of the pick-ups and returns of the equipment.

Do we use automated decision-making or profiling?

We do not make automated decisions or profiling.

What personal data do we process?

Email address:

- Tuni email address for authentication and receiving email messages sent by the service.
- Personal email address. As an authenticated user, you can request that the service sends messages to an email address other than your Tuni email address, if you wish.

User group:

- staff member
- user rights equivalent to those of staff (persons having a resource agreement)
- student

The locker keeps track of when the compartment is reserved for retrieval, when the equipment has been delivered for retrieval, when the equipment has been retrieved, and when the equipment has been returned.

Why are we allowed to process your personal data?

The processing of personal data is based on an agreement with the user. EU General Data Protection Regulation EU 2016/679, article 6(1)(b), processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Where do we get your personal data needed for processing?

We collect information about you from yourself, as well as from the following university data sources:

- Identity and Access Management (IAM). Verifying the service authorization.
- Azure AD login service

Processors and disclosures of your personal data

Internally: Your data is processed by employees of IT support services on the campuses and service desk.

Externally: Service provider SHJ Group Oy processes your data to provide the service. A data processing agreement has been concluded with SHJ Group Oy.

No regular disclosures of information are made.

Do we transfer your personal data outside the EU/EEA?

We do not transfer your personal data outside the EU/EEA.

How long do we keep your personal data?

Your login information (email address, user group) as well as locker access information will be kept for two weeks from the event. In the case of an equipment loan, the data will be deleted two weeks after the return of the loan.

What rights do you have as a data subject?

- Right of access (Article 15)

You have the right to know what personal data is being processed about you and what data has been stored about you. In many systems related to admissions, you can view the information stored about you yourself when logged in.

- Right to rectification (Article 16)

You have the right to obtain that incorrect, inaccurate or incomplete personal data concerning you be rectified or completed without undue delay. In addition, you have the right to demand that your unnecessary personal data be erased.

- Right to restriction of processing (Article 18)

In certain situations, you may have the right to request that the processing of your personal data be restricted until your data or the basis for processing it has been duly checked and corrected or supplemented.

- Right to lodge a complaint with an authority (Article 77)

You have the right to lodge a complaint with a supervisory authority if you consider that the processing of your personal data violates applicable data protection legislation. In addition, you have the right to seek other administrative and judicial remedies.

Office of the Data Protection Ombudsman:

Visiting address: Lintulahdenkuja 4, 00530 Helsinki

Postal address: P.O. Box 800, FI-00531 Helsinki

Email: tietosuoja(at)om.fi

Switchboard: 029 566 6700

Registry: 029 566 6768,

Contact us in questions related to personal data protection

If necessary, send your request related to the exercise of the rights of the data subject to the data controller. Contact details are below.

As the data controller acting

When the user of the service uses the service based on an agreement with Tampere University
Tampere University Foundation sr

FI-33014 Tampere University

Visiting address Kalevantie 4, FI-33100 Tampere

Business ID 2844561-8

Switchboard +358 (0)294 5211

General administrative and official dealings: tau@tuni.fi

When the user of the service uses the service based on an agreement with Tampere University
of Applied Sciences

Tampere University of Applied Sciences

Visiting address Kuntokatu 3, FI-33520 Tampere

Switchboard +358 (0)294 5222

Official email (Registry Office): tamk@tuni.fi

The contact person in matters concerning the register is

IT support

Anne Virta

IT services

it-helpdesk@tuni.fi

Switchboard +358 (0)294 5211

You can reach the Data Protection Officer

The data protection officer of Tampere University dpo@tuni.fi

The data protection officer of Tampere University of Applied Sciences tietosuoja.tamk@tuni.fi