

# Privacy notice of sanctions reporting

In force from 4/2025

## Why do we process your personal data?

Tampere University uses the DOKS system to conduct investigations related to legally mandated sanctions reporting. Through the DOKS system, checks can be carried out on Tampere University's partners, visitors (resource agreement holders or guests), prospective recruits or current employees.

Tampere University needs to conduct background checks when there is a requirement to perform a sanctions-related background screening in accordance with applicable legislation (Act on the Fulfilment of Certain Obligations of Finland as a Member of the United Nations and the European Union, Act on the Export Control of Dual-Use Items 500/2024, Regulation (EU) 2021/821 of the European Parliament and of the Council of 20 May 2021 establishing a Union regime for the control of exports, brokering, technical assistance, transit and transfer of dual-use items), or to comply with export control obligations. Tampere University conducts background checks to ensure compliance with laws, regulations, and directives.

These background checks are carried out using the DOKS system provided by Suomen Tunnistetiето Oy. Suomen Tunnistetiето Oy is an expert company owned by Alma Media Corporation and its key personnel and is part of the Alma Media Group.

## Do we use automated decision-making or profiling?

We do not use automated decision-making or profiling.

## What personal data do we process?

Personal data is used to identify a person on whom we carry out sanctions reporting.

- name
- date of birth
- personal identity code
- email address
- postal address if any
- bank account
- previous education and work background

## Why can we to process your personal data?

### Article 6, paragraph 1:

c) Processing is necessary for compliance with a legal obligation to which the controller is subject.

## Where do we obtain the personal data required for processing?

The DOKS system complies data from public data sources such as control lists and trade register information. As regards recruiting and employment contracts, personal data are obtained directly from the persons themselves.

## Processors and disclosures of your personal data

The DOKS system and the data it contains is operated by Tampere University's employees whose duties include carrying out mandatory background checks. Employees with such duties work at Financial Services, HR Services, Know Your Partners Group and Operations Management and Administrative Services, e.g. at legal services and procurement. When necessary, the employer may extend the user rights if it identifies other tasks with comparable needs for background checks. When necessary, the data may be disclosed to Tampere University's employees who make decisions or are cooperation partners responsible for partnerships, visits, recruitments or employment relationships.

## Do we transfer your personal data outside the EU/EEA?

Personal data are not transferred outside the EU/EEA area.

## How long do we keep your personal data?

All the data are saved in the DOKS system, and all transactions will leave a time stamp. All data are stored and deleted in the DOKS system. If a customer relationship or agreement partnership no longer needs to be monitored, the data will be archived. Data controllers transfer the data to the archive. Archived customers will be kept in the archive until the expiration of the set retention period, after which the data will be deleted automatically and permanently. In the DOKS system, data are stored/archived for 10 years.

### What rights do you have as a data subject?

- Right of access (Article 15)

You have the right to know what personal data is being processed about you and what data has been stored about you. In many systems, you can view the data stored about you yourself when logged in.

- Right to the rectification of data (Article 16)

You have the right to ask that incorrect, inaccurate or incomplete personal data concerning you is rectified or completed without undue delay. You also have the right to demand that your unnecessary personal data are erased.

- Right to restriction of processing (Article 18)

In certain situations, you may have the right to request that the processing of your personal data be restricted until your data or the basis for processing it has been duly checked and corrected or supplemented.

- Right not to be subject to automated decision-making without a legal cause
- Right to lodge a complaint with a supervisory authority (Article 77)

You have the right to lodge a complaint with a supervisory authority if you consider that the processing of your personal data violates applicable data protection legislation. You also have the right to seek other administrative and judicial remedies.

Office of the Data Protection Ombudsman, P.O. Box 800, 00531 Helsinki

E-mail: [tietosuoja@om.fi](mailto:tietosuoja@om.fi)

Puh. 029 566 6700

[www.tietosuoja.fi](http://www.tietosuoja.fi)

### Enquiries about personal data protection

If you have questions about the realisation of your rights as a data subject, please send email to the University's official email address [tau@tuni.fi](mailto:tau@tuni.fi) or send a letter to

Tampere University

FI-33014 Tampere University

## Controller responsible for processing your personal data

Tampere University Foundation sr

FI-33014 Tampere University

Kalevantie 4, 33100 Tampere  
Business ID 2844561-8

## Contact person in matters related to the register

Tampere University, Operations Management and Administrative Services  
+358 (0) 294 52 11 (switchboard)  
[tiedonhallinta.tau@tuni.fi](mailto:tiedonhallinta.tau@tuni.fi)

## Data Protection Officer

[dpo@tuni.fi](mailto:dpo@tuni.fi)